STANFORD LAW SCHOOL FELLOWSHIP

**TERMS OF AGREEMENT**

Stanford Law School (SLS) offers a one-year postgraduate public interest fellowship that enables an SLS alumnus/a to work full-time in a law-related endeavor designed to further the public interest (the “FELLOWSHIP”). ALUM NAME (“FELLOW”) has been selected as a 2023-2024 Fellow. FELLOW will complete his/her/their Fellowship with ORG NAME (“HOST ORGANIZATION”). This agreement is entered into between SLS, the FELLOW and the HOST ORGANIZATION to document their mutual agreement regarding the terms and conditions of the FELLOW’s participation in the FELLOWSHIP:

The FELLOW will be performing work as generally described in Attachment A [The original fellowship application]. FELLOW and HOST may negotiate the exact start date, which is typically after September 1, 2023. SLS cannot process the funding request until our new fiscal year begins on September 1, 2023.

The HOST ORGANIZATION will designate a primary supervisor for the FELLOW who will provide professional, responsible supervision of the FELLOW. Both the HOST ORGANIZATION and the FELLOW will furnish SLS with a final report regarding the FELLOW’s service to the HOST ORGANIZATION.

HOST ORGANIZATION is expected to appropriately train and equip the FELLOW so that she/he/they is able to adequately perform his/her/their FELLOWSHIP duties. FELLOW is expected to comply with the HOST ORGANIZATION’s policies and procedures, including its personnel policies, and to timely complete any training that the HOST ORGANIZATION typically requires of employees at a level comparable to the FELLOW.

The FELLOW can be removed from the HOST ORGANIZATION, and the FELLOWSHIP terminated in advance of the anticipated end date, for good cause, including misconduct, unsatisfactory performance or unauthorized absences. The HOST ORGANIZATION agrees to consult with SLS in the event it believes good cause exists for early termination of the FELLOW.

The HOST ORGANIZATION agrees to promptly report directly to SLS any significant workplace incidents involving the FELLOW, including but not limited to any complaints made by or against or involving the FELLOW or any unauthorized or extended absence of the FELLOW from the FELLOWSHIP.

SLS strongly prefers to directly pay HOST ORGANIZATION. When this is not feasible, the FELLOW will receive a fellowship grant of up to $60,000 from SLS (this amount represents $48,000 salary plus up to $12,000 for benefits that is normally disbursed to host organizations). This is the maximum compensation that will be offered by SLS. The FELLOW is responsible for paying all applicable taxes that may arise in connection with this payment. HOST ORGANIZATION may choose to supplement FELLOW’s salary or benefits at their discretion.

SLS is committed to ensuring equal opportunity for our graduates and students to obtain employment. SLS requires that organizations and agencies employing or providing internships to SLS graduates and students who are receiving public interest financial support for their employment or internship will not discriminate in hiring or treatment on the basis of race, color, national or ethnic origin, ancestry, religion, physical or mental disability, sex (including sexual harassment and sexual violence), age, genetic information, sexual orientation, gender identity, gender expression, military or veteran status, or any other characteristic protected by law. This policy does not bar funding of placements with employers that restrict hiring to students or graduates who share principles or viewpoints compatible with the assignments those students or graduates will be asked to discharge as legal interns or legal fellows.

To ensure compliance with this policy, employers who seek to employ or provide internships to our students or graduates who are receiving public interest financial support for their employment or internship must certify that they comply with this policy or with their own antidiscrimination policies that are not materially different from this policy or, in the case of government agencies, that they comply with applicable antidiscrimination laws.

* By checking this box, I affirm that HOST ORGANIZATION complies with this policy, our own antidiscrimination policies that are not materially different from this policy or, in the case of government agencies, that we comply with applicable antidiscrimination laws.

All notices required under this agreement shall be sent via email or regular mail to the representatives signing below on behalf of the respective PARTIES.

It is so agreed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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Frank Brucato HOST ORGANIZATION Representative’s Signature

Senior Associate Dean of Administration **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Stanford University Name and Title

brucato@law.stanford.edu **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(650) 723-2742Email/Telephone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 HOST ORGANIZATION Supervisor (if different than

the representative signing above)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name and Title

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email/Telephone

FELLOW’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FELLOW’s Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of HOST ORGANIZATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_