

1L SUMMER JOB TIMELINE

Build Community

SEPTEMBER/OCTOBER



Think about your personal and professional goals. (Substantive areas, geographic location, client interaction, organizational culture, work/life balance). Attend Levin Center events like the 1L Roadmap to Public Interest Work, 1L Job Search Workshop, Practice Overview panels and employer information sessions. Engage in a mentoring group. Review the 1L Job Search FAQs on the Job Search resources page on the Levin Center website.

Meet with a Levin Center Counselor!

OCTOBER 15



Starting October 15th, you can meet with a Levin Center counselor to discuss your interests, geographic preferences, etc. Be sure to upload your resume and complete the pre-counseling questionnaire.

Research employers / Learn about LRAP

OCTOBER/NOVEMBER

Research employers using PSJD, Arizona Gov't Honors Handbook, LinkedIn Groups, Symplicity, student evaluations. Network with alumni contacts and schedule mock interviews. Create a list of your target employers so you can keep track of application deadlines and other requirements. Learn more about the Loan Repayment Assistance Program at the Levin Center LRAP event in the fall quarter.

Send applications to your top choices

DECEMBER

Many 1Ls wait until after finals to apply for public interest jobs. However, if you are targeting the major metro markets (NY, SF, or DC) or a well-known and competitive employer, some of them have deadlines in early December. If you have identified your top choices and they have a rolling deadline or an early December deadline, you may need to apply before finals. Consult with Levin Center about timing. Remember to send your resume and cover letter for a counselor to review, too.

Apply widely / Schedule interviews

WINTER BREAK AND ON

The vast majority of 1Ls send their applications after finals. Some employers may conduct interviews during winter break. Most, if not all, interviews are being done virtually.

Evaluate and Decide

JANUARY- MARCH

Evaluate your job offer(s). Speak to former interns and alumni. If you are waiting on a preferred employer, consider asking if they can expedite review of your application. Strategize with your Levin Center counselor about competing offers.

Apply for Summer Funding

APRIL

All students who qualify for financial assistance receive a summer stipend if they work at a government agency or non-profit. First-year students typically receive up to \$7,500.



2L PREVIEW



Work with Levin Center

SUMMER AS A RISING 2L

Work with your Levin Center counselor to identify target employers for your 2L summer. PPI firms have the earliest deadlines (July-August) but nonprofits and government agencies post later (August-October).

Attend Levin Center events

SPRING 2L

Attend 2L Job Search workshop to understand timeline and considerations like splitting with a firm. Attend summer funding workshop. Attend Alternatives to OCI panel to hear from 2Ls/3Ls who have opted out of OCI, Law Review, clerkships, etc.



Postgraduate Job Search

SPRING 2L / SUMMER AS A RISING 3L

Start identifying your postgraduate goals. Speak with the Office of Career Services re: the clerkship process which begins in June and the Levin Center re: the postgraduate fellowship process which begins in June/July.



Postgraduate Job Search

FALL 3L

Send out applications for jobs. DOJ Honors and EJW/Skadden fellowship deadlines are in September.