Create your Classbook Page in 5 Easy Steps

STEP 1: Go to link http://law.stanford.edu/classbooks.

Click “Go to my page”.

Log in with your Stanford Alumni username and password.
STEP 2: Choose one of 3 Classbook Page templates.

Class Books
Select a template:

Template 1 - "5 Item Combo"
Choose to upload your favorite photos or write about topics of your choice in five distinct locations on the page.

Click to preview and edit a template

Click to see a sample page

Template 2 - "The Traditional"
Choose this template if you have a favorite photo from your "younger days" to put next to a current photo of yourself. There are also four additional areas for text or photos.

Click here to see a sample page

Template 3 - "Short Update"
Choose this page to include your contact information and a short update of what you're doing these days. Upload an optional photo and/or choose from optional classic Stanford photos to include as well.

Click here to see a sample page
STEP 3: Edit Your Name and Address

Click anywhere in this box to edit your Name and Address

Click inside the boxes to edit your Name

Click inside the box to edit your Personal Address

Click inside the box to edit your Business Address

After editing, always click “Save”
STEP 4: Edit Your Content

Template 2 - "The Traditional"

Click on a box to edit contents. Spacing shown on the template form below may differ from the page that is submitted for publication. Please use the Preview button prior to submitting your page to ensure that the page displays as you wish.

WARNING: Boxes with a red outline have too much text and will be cut off on your class book page.

Click anywhere in a box to customize with text or a photo.
Note: Some “Click to Edit” boxes provide 3 customization options: Picture, Topic(s), and Text

You can choose only **one** tab to customize your box (Picture, Topic, or Text).

Click “Picture” and “Choose File” to add a digital photo from your computer. If you would like, add a caption for your photo.

After editing, always click “Save”

Topic(s) allows you to respond to one popular subject:

Click to open a drop-down list to select a Topic
Click “Text” and anywhere in the text box to enter your update.

When you enter too much text into a box, the text will be cut off and the box will be highlighted. Please click inside the box to shorten your text.
You’re almost done!

STEP 5: Submit Your Classbook Page

Please use the “Preview” button prior to submitting your page to ensure that the page displays as you wish. Check that photos, captions, and text are displayed correctly.

After reviewing the Preview, click “Submit”.

WARNING: Boxes with a red outline have too much text and will be cut off on your class book page.
Submitting Your Classbook Page (continued)

After selecting your preference for being included in or opting out of the online version of the book, click “Submit” again.

![Confirm dialog box]

Your page will be included in the print and password-protected online versions of the book. To opt out of the online book, please change your selection to 'No'.

- Yes
- No

Make sure you have used the Preview button prior to submitting your page in order to confirm that all of your desired content is included on your page.

Submit Cancel
CONGRATULATIONS!!!

You’ve successfully submitted your Classbook page! 

Click here to tell your Facebook friends you submitted your page.

After writing a message to your friends, click “Publish” to send it to your Facebook wall.