

# [Sample Junior Lateral Resume – Corporate]

## ANGIE ALUM

21 Oak St, San Francisco, CA 94110  
415 555-1212 aalum@stanford.edu

### EDUCATION

#### STANFORD LAW SCHOOL, Stanford, California

Juris Doctor

June 20\*\*

- Activities: Executive Editor, *Stanford Law Review*; Executive Boards, Women of Stanford Law and Environmental Law Society; Research Assistant for Prof. Love; Teaching Assistant for Prof. Smith; Advanced Student, Stanford Community Law Clinic

#### NEW YORK UNIVERSITY, New York, New York

Bachelor of Arts, *magna cum laude*, History

May 20\*\*

- Activities: Captain of NYU Ski Racing Team; Visiting Student, St. Peter's College, Oxford University, United Kingdom

### BAR ADMISSIONS

California State Bar, December 20\*\*

### EXPERIENCE

#### SV LAW, LLP, Palo Alto, California

November 20\*\* – present

*Corporate Department, Associate*

- Counseled clients on entity formation and related corporate governance matters
- Advised national and international venture capital funds, high-tech companies and their international subsidiaries
- Negotiated venture capital financings, lending transactions, and fund formations. Drafted and negotiated deal documents
- Represented various public companies in merger and acquisition transactions, including representation of company's chairman in high profile going-private transaction and representation of acquirer in tender offer
- Represented gaming company going public on NASDAQ; drafted registration statement and prospectus, responded to SEC comments; managed due diligence process; drafted closing documents
- Represented issuers in public and private offerings of debt and equity securities, including registered offerings of preferred stock and warrants by publicly-traded pharmaceutical company

#### SF BIGLAW, LLP, San Francisco, California

*Summer Associate*

June 20\*\* – August 20\*\*

- Drafted term sheets, board consents, stockholder consents and stock purchase agreements for private company financings
- Filed Forms 144 with SEC and managed filings for California blue state requirements
- Researched new SEC rules on executive compensation and drafted memoranda to firm explaining new rules
- Drafted form investor questionnaire for use in private financings
- Attended closing for initial public offering of a newly listed NYSE company; organized closing documents

#### ENVIRONMENTAL PROTECTION AGENCY, Washington, DC

*Policy Intern*

June 20\*\* – August 20\*\*

- Researched impact and effectiveness of environmental policies and drafted memorandum on findings
- Published articles in *Energy Policy* as second author

#### THE CONSULTING GROUP, New York, New York

*Political Consulting Intern*

May 20\*\* – August 20\*\*

- Tracked and interpreted changes in media coverage of political clients and opponents; analyzed voter demographics

### LANGUAGES AND INTERESTS

- Fluent in Spanish and French
- Enjoy Latin America travel, waterskiing, SF Giants baseball and Charlotte Bronte novels